



# 2017 Origins Exhibitor Quick Reference Sheet

**June 14-18, 2017 Greater Columbus Convention Center Columbus, Ohio**

## Important Deadlines

|                   |  |
|-------------------|--|
| September 1, 2016 | Company Event Submissions Open   |
| March 1, 2017     | Company Event Submissions Deadline                                     |
| April 21, 2017    | Advertising Art Deadline   |
| May 1, 2017       | New Product Release Submission<br>Exclusivity Submission Deadline      |
| May 19, 2017      | Decorator Order Discount Deadline                                      |
| June 9, 2017      | Advance Warehouse Shipment Deadline<br>Badge Pre-Registration Deadline |
| June 18, 2017     | FORCED FREIGHT-Time 9:00pm   |

## Preliminary Show Outline

Note\*Gaming Hall is open 8am-1am to the public

|                         |  |                |
|-------------------------|--|----------------|
| 6/13                    | <b>Sponsors ONLY</b> All Halls Set Up    | 2 pm - 8 pm    |
|                         | Exhibitor Registration (in Exhibit Hall) | 2 pm - 8 pm    |
| 6/14                    | Exhibitor Registration                   | 7 am - 8 pm    |
|                         | Exhibit Hall Exhibitor Set Up            | 8 am - 8 pm    |
|                         | Gaming Hall Exhibitor Set Up             | 8 am - Noon    |
|                         | Gaming Hall Hours Opens (Required)       | Noon-8 pm      |
| 6/15                    | Exhibitor Registration                   | 8 am - 6 pm    |
|                         | Origins Trade Day                        | 9am - 8pm      |
|                         | Exhibit Hall Open (Exhibitors Only)      | 9 am - 10 am   |
|                         | Exhibit Hall Hours                       | 10 am - 6 pm   |
|                         | Gaming Hall Hours (Required)             | 10am - 8 pm    |
| 6/16                    | Exhibitor Registration                   | 9 am - 6 pm    |
|                         | Exhibit Hall Open (Exhibitors Only)      | 9am - 10 am    |
|                         | Exhibit Hall Hours                       | 10 am - 6 pm   |
|                         | Voucher Trade in to Cash                 | 3pm            |
|                         | Gaming Hall Hours (Required)             | 10am - 8 pm    |
| 6/17                    | Exhibitor Registration                   | 9 am - 6 pm    |
|                         | Exhibit Hall Open (Exhibitors Only)      | 9am - 10 am    |
|                         | Exhibit Hall Hours                       | 10 am - 6 pm   |
|                         | Voucher Trade in to Cash                 | 3pm            |
|                         | Gaming Hall Hours (Required)             | 10am - 8 pm    |
| 6/18                    | Exhibitor Registration                   | 9 am - 4 pm    |
|                         | Exhibit Hall Open (Exhibitors Only)      | 9 am - 10am    |
|                         | Exhibit Hall Hours                       | 10 am - 4 pm   |
|                         | Voucher Trade in to Cash                 | 1pm            |
|                         | Gaming Hall Hours (Required)             | 10am - 4 pm    |
|                         | All Halls Tear Down                      | 4 pm - 10 pm   |
| <b>FREIGHT RE-ROUTE</b> |  | <b>9:00 pm</b> |

**NOTE: FREIGHT RE-ROUTE IS AT 9:00pm ON SUNDAY JUNE 18TH. ANYONE'S SHIPPING COMPANY HAS NOT ARRIVED FOR THEIR FREIGHT PICK UP BY THEN WILL HAVE THEIR FREIGHT HANDLED BY FERN AND IS RESPONSIBLE FOR ALL COSTS CONCERNED.**

## Payment

**GAMA's preferred method of payment, for all payments, is by company check.** Any check returned for non-sufficient funds will incur a \$50.00 fee and possible loss of your booth space. Alternate methods of payment may incur additional fees. Contact Patti Brendlinger at [office@gama.org](mailto:office@gama.org) or 614-255-4500x100 for billing details.

## Bare Booth Show

2017 Origins will be a Bare Booth show with concrete halls. **This means that your booth will NOT have tables, chairs, carpet or electricity as part of your exhibit space.** You may bring your own materials, or rent them from Fern Expositions & Event Services. Pre-show standard booth package is \$80. Bailey Walter is the Fern contact and can be reached at (614)253-1500 or [bcwalter@fernexpo.com](mailto:bcwalter@fernexpo.com).

## Events/Tournaments

Origins is a players Con, so we want to support your play. You can easily submit your events through our event grid on the following link: <http://originsgamefair.com/events/>. Contact Paul McGraw at [events@gama.org](mailto:events@gama.org) or call 614-255-4500 x106 with Event queries. You can earn Origins Priority Points by following the deadline and prize requirements. **Event submissions open September 1, 2016 and are close March 1, 2017!**

## Exhibitor Badge Registration

Each exhibitor may register up to two free Exhibitor Badges per 10'x10' of space purchased. Exhibitor Badge holders must be for working exhibitors. The exhibitor's main contact will receive an email with the link to the Exhibitor Reg. Portal, including the username and password, where they login and register their Exhibitor Badges. Additional badges are \$50 per badge. All badges not registered by June 9, 2017 must be registered onsite. All badges and badge payments must be processed through the link <http://originsgamefair.com/exhibitors/>

## Exhibitor Booth & Staff Appearance

Standards will be determined by the GAMA staff. These guidelines are meant to maintain Origins as a professional show and to comply with the Fire Safety Code. This includes but is not limited to the following. The complete list can be found in the Exhibitor Packet.

- All tables must be covered with the covering reaching the floor if it will be visible to the public.
- All products must be either properly displayed or if still in boxes covered.
- All trash, especially empty boxes, must be properly stored until disposal.
- No booth display may be higher than 12'. Sponsors can request to go over this height. All displays over 12' height must be pre-approved by the Executive Director.
- No Exhibitor's display shall be permitted to interfere with or limit visibility of any other exhibitor's display.
- All booths must have an exhibitor staff member in them at all times while the Exhibit Hall is open.
- No clothing with profanity or lewd behavior is allowed.
- No persons under the age of 18 are allowed in the exhibit halls during set up and tear down.

Full Exhibitor Packet is found on:

<http://originsgamefair.com/exhibitors/>